

# Passport Application Checklist - **Ages 18 +**

This is only a general guide. For special circumstances/requirements & up-to-date fees, [visit travel.state.gov](http://travel.state.gov)

---



## DS-11 Application Form

- Form must be completed in **black ink** prior to your appointment.
  - If you make an error, complete a new form. **Do not correct.**
  - Complete lines 1-21.
  - Do **not** print double-sided.
  - Do **not** sign.
- 



## Proof of Identity

*Bring one (or more) of the following:*

- Valid Driver's License
  - Current Passport
  - Government Employee ID
  - Certificate of Naturalization
- 



## Proof of U.S. Citizenship

*If you were born in the U.S. you must submit one of the following:*

- Previous U.S. Passport (Required if available.)
- Certified birth certificate. (Must contain the name of the parents.)

*If you were born in a foreign country you must submit one of the following:*

- Certificate of Naturalization
  - Fully valid, undamaged U.S. Passport (can be expired)
  - Consular Report of Birth Abroad or Birth Certificate
- 



## Passport Photo

*Available at the Library for \$10 per applicant.*

Color photo. 2x2". White background. Must have been taken within the last six months.

Visit [travel.state.gov](http://travel.state.gov) for full photo requirements.

---



## Payment #1 (visit [travel.state.gov](http://travel.state.gov) for up-to-date fees)

*Paid to the U.S. Department of State. **Check or Money Order only.***

Passport Book .... \$130

Passport Card .... \$30

Passport Book & Card ... \$160

Expedited Service .... \$60\* (\*Ask about additional Express Mail service)

---



## Payment #2 (visit [travel.state.gov](http://travel.state.gov) for up-to-date fees)

*Paid to the Fullerton Public Library. Visa, Mastercard, check, or money order.*

Execution Fee .... \$35 per application

Passport Photo .... \$10 per applicant.